



City of Jeffersontown
Department of Permitting and Enforcement
 10416 Watterson Trail
 Jeffersontown, KY 40299
 Phone: (502) 267-8333 Fax: (502) 267-0547
jeffersontownky.gov

FOR OFFICE USE ONLY

Date: _____

Permit #: _____

Bus. License #: _____

Residential Building Permit Application

It is expressly understood that the applicant for this permit agrees and states that the construction will be in strict compliance with the Kentucky Building Code or the Kentucky Residential Code and the International Mechanical Code.
(Please Print)

JOB ADDRESS: _____ Tenant Name: _____

Description of Project: _____

Property Owner: _____ Phone: _____

Owener Address: _____ City: _____ State: _____ Zip: _____

APPLICANT: _____ Contact Name: _____

Contact's Email Address: _____

Applicant Address: _____ City: _____ State: _____ Zip: _____

Office/Home Phone: _____ Cell: _____

Architect/Engineer: _____

Contact Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

PERMIT TYPE: Residential-New Residential-Addition Residential-Garage
 Residential-Deck Foundation In-Ground Swimming Pool (Protection Required)
 Other: _____

NAME of SUBCONTRACTORS (If known): Electrical: _____ HVAC: _____

Other: _____

BUILDING FEES (see page 2)	
New Floor Area _____	Square Feet
Estimated Cost of Improvements (less mechanicals)	\$
TOTAL FEES:	\$

NOTICE: FIFTY PERCENT (50%) OF THE BUILDING PERMIT FEE IS DUE UPON SUBMITTAL OF BUILDING PLANS

I hereby certify that I am the owner of record or the owner of record authorizes the proposed work and I have been authorized to make this application as the authorized agent.

SIGNATURE OF OWNER/CONTRACTOR: _____ **DATE:** _____



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RESIDENTIAL BUILDING PERMIT REQUIREMENT CHECKLIST

- ↓ Business license from City of Jeffersontown or homeowner's waiver.
- ↓ One (1) Building Application Form completed signed and dated at the bottom.
- ↓ Affidavit of Assurances Pursuant of KRS 198B.060 (10) Workers' Compensation coverage and Unemployment Insurance Requirements.
- ↓ Variance request letter, if requested*
- ↓ Site disturbance permit from MSD.
- ↓ Proof of drainage bond.
- ↓ Site Plan, drawn to scale, showing size and location of new construction and existing structures on the site and distances from new construction to lot lines and any easements. Site plan shall be in accordance with an accurate boundary line survey.
- ↓ Dimensioned floor plan, drawn to scale, showing room layout and room names. Foundation plans, footer details. Elevations, building cross sections, wall sections, stair details. Floor and roof framing layout plans. Door and door hardware, and window schedules.
- ↓ If Glue Lams, LVLs, I joists, or engineered trusses are proposed, structural composite lumber sheet from manufacturer showing it meets ASTM D 5456 with project address, location that it is to be installed. Any component of the building that is pre-engineered (i.e. metal buildings, trusses, etc...) shall be signed and sealed by a Kentucky Licensed Professional Engineer.
- ↓ Energy conservation compliance calculations showing minimum standards have been met. REScheck forms for the necessary calculations can be downloaded from www.energycodes.gov.

*Be advised the Kentucky Amendments in the 2018 KRC Section 311.2 requires interior doors in the means of egress in a dwelling to have a minimum of 32 inches of clear width, per formal interpretation #2018-3 by the Director of Building Code Enforcement, Department of Housing, Building, and Construction (HBC). As encouraged by the Department of HBC, local building departments are authorized to grant modifications for individual cases per Section R104.10, 2018 KBC.



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**Affidavit of Assurances
 Pursuant of KRS 198B.060**

(Please Print)

Permit Location / Address: _____

Description of Project: _____

Comes the Applicant, (Please Print Name) _____ and states pursuant to KRS 1988.060(10), that all contractors and subcontractors employed or that will be employed on any activity under the above referenced project shall be in compliance with the Commonwealth of Kentucky requirements for Workers' Compensation Insurance (according to KRS Chapter 342) and Unemployment Insurance (according to KRS Chapter 341).

This the _____ day of _____, 20____.

 CONTRACTOR, OWNER OR OWNER'S AGENT

The foregoing Affidavit of Assurances was acknowledged and sworn to before me by

_____, Applicant, on this the _____ day of _____, 20____.

 NOTARY PUBLIC
 KENTUCKY STATE AT LARGE

MY COMMISSION EXPIRES _____, 20____.



BUILDING PERMIT FEES & CALCULATION WORKSHEET

NEW CONSTRUCTION

Occupancy Classification	Cost Per Square Foot
A-1, A-2, A-3, A-4	\$0.15
B	\$0.15
E	\$0.15
F-1, F-2	\$0.15
H	\$0.15
I-1, I-2, I-3, I-4	\$0.15
M	\$0.15
R-1, R-2, R-3, R-4	\$0.15
Storage Only	\$0.15
Utility / Miscellaneous	\$0.15
Foundation Only	\$100.00 Flat Fee

COMMERCIAL

ALTERATIONS

Renovations are based on the estimated cost minus the subcontractors who are also required to obtain a permit.

Fee: \$10.00 base fee plus \$2.50 for each \$1,000.00 of estimated cost.

ADDITIONS TO EXISTING STRUCTURE

See New Construction Fees Above

MINIMUM FEE: \$100.00

RESIDENTIAL

ALTERATIONS

Alteration, Fire Repairs and Renovations

\$100.00

ADDITIONS TO EXISTING STRUCTURE

See New Construction Fees Above

SWIMMING POOLS

In Ground : \$50.00

Above Ground: No Charge

NOTE: Fencing and/or Protection Required